

# Restore Deleted Records

**Tip** The content in this article is limited to the features of BrightWork 365 Free. To access the Knowledge Base for the full BrightWork 365 paid product, click **Home** at the top of the screen. Click **HERE** to return to the BrightWork 365 Free - Knowledge Base home page.

## Introduction

By default, deleted records such as projects, are permanently removed and cannot be restored. However, Microsoft has added an optional Recycle Bin feature to Power Platform environments that must be manually enabled by an admin. Note this feature may still be set to Preview status by Microsoft in your Microsoft 365 tenant - Preview features are not meant for production use and may have restricted functionality.

For more information, see [Restore deleted Microsoft Dataverse table records \(preview\) - Power Platform | Microsoft Learn](#). If this feature has been enabled by your admin, follow the below instructions.

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## Restore deleted records, including projects, from audit-enabled tables

1. Sign in to the [Power Platform admin center](#) as a user with the system administrator security role.
  2. Select **Environments** and open the environment you want to view and restore deleted records from.
  3. Navigate to **Settings > Data management > View Deleted Records**.
  4. If at the top of the screen you are asked to choose an app, select **BrightWork 365**.
  5. Select all of the project's assignments, and then select **Restore** on the command bar at the top of the screen. These assignments must first be restored before restoring the project record.
  6. Select the project and then select **Restore**.
  7. Select **OK** to confirm the action to restore.
  8. Return to the BrightWork 365 Free app, click **Projects** on the main navigation, and open the restored project.
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