

Project Status

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Tip The status values set within the projects will be displayed in the various included views and reports.

View and update project status

1. Click the **Projects** link on the main navigation.
 2. Select a project.
 3. Click the **Status** tab from within the project.
 4. Enter project information in the **Schedule** and **Indicators** sections.
 5. Click **Save** or **Save & Close** in the toolbar.
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