

Restore Deleted Records (Tasks, Projects, etc.)

Caution Restored deleted tasks do not include their original dependencies.

By default, deleted records such as tasks and projects, are permanently removed and cannot be restored. However, Microsoft has added an optional Recycle Bin feature to Power Platform environments that must be [manually enabled](#) by an admin. Note this feature may still be set to Preview status by Microsoft in your Microsoft 365 tenant - Preview features are not meant for production use and may have restricted functionality. For more information, see [Restore deleted Microsoft Dataverse table records \(preview\) - Power Platform | Microsoft Learn](#).

If this feature has been enabled by your admin, follow these instructions to restore deleted records, including projects, from audit-enabled tables:

1. Sign in to the [Power Platform admin center](#) as a user with the system administrator security role.
 2. Select **Environments** and open the environment you want to view and restore deleted records from.
 3. Navigate to **Settings > Advanced Settings > Data management > View Deleted Records**.
 4. If at the top of the screen you are asked to choose an app, select **BrightWork 365**.
 5. Select all of the project's assignments, and then select **Restore** on the command bar at the top of the screen. These assignments must first be restored before restoring the project record.
 6. Select the project and then select **Restore**.
 7. Select **OK** to confirm the action to restore.
 8. Return to the Projects Area and open the restored project.
 9. If the Business Process Flow is missing from the project, restore it as follows:
 1. Select **Process** on the command bar at the top of the screen.
 2. Select **Switch Process**.
 3. Select the relevant process, i.e., BrightWork 365 Project, Product Update, etc.
 4. Select **OK**.
 10. If the current Business Process Flow is not in the correct stage, you will need to [move it to the correct stage](#).
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