Add a Deactivated Project Filter to a Power BI Report

1. Open the report PBIX file in Power BI Desktop and click **Transform data** to open it in the Query Editor.



2. Select the **Projects** table and click the **Settings** wheel beside the Removed Other

Columns option in the steps pane.

Close New Query Data	Sourc	es Parameters		
Queries [17]	×	(🗸 <i>f</i> x = Tab	, "bw_groupmanager", 🗸 🗸	Query Settings X
1 Assignments		A ^B C bw_activestagetext	bw_groupmanagername 💌 A ^B C bw_h	▲ PROPERTIES
💷 Issues	1	Business Case	null	Name
Portfolios	2	Initiate	null	Projects
Programs	3	Initiate	null	All Properties
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	5	Initiate	null	
	6	Initiate	null	Source 🕀
III Users	7	Initiate	null	Navigation 🕀
Dataverse URL (bw365-dev-dmccart	8	Initiate	null	🕆 Removed Other Columns 🛛 🔻
Measures Table	0	Initiate	null	Renamed Columns
	10	Chartenian		Replaced null in multiple
III Kisks	10	Chartering	nuii	Replaced Value 🛛 🕀
appmodule	11	Business Case	nuli	Added Progress
Requests	12	Initiate	null	Changed Type
Templater	13	Business Case	null	Added Status
	14	Business Case	null	Added App

3. Search for sta, select the **statuscodename** column and click **OK**.

Choose Columns	\times
Choose the columns to keep	
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sta 🔨	
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(Select All Search Results)	
statecode	
statecodename	
statuscode	
✓ statuscodename	
stageid	
bw_activestage	
bw_activestagetextname	
✓ bw_currentstart	
bw_projectstatus	
bw_projectstatusname	
✓ bw_targetstart	
bw_actualtodate_state	
bw_budgetassigned_state	
bw_costtocomplete_state	
bw_currentforecast_state	
bw_activestagename	
bw_stage1additionalapprovalemailtext	
bw_stage1approvalrequired	
bw stage1approvalreguiredname	
OK Cancel	

4. Select the **Renamed Columns** option and double-click on the **statuscodename** column.

	<pre></pre>	mns(#"Removed Other Colu	nns",{{"bw_name", "Project"}, {"bw_projectmails	ent	~	Query Settings	×
Ι.	A ^B _C Project ID	A ^B C statuscodename	A ^B _C Project		-	▲ PROPERTIES	
	CBF10DF5-650B-EE11-8F6D-000D3A34E	Active	NPI CT			Name	
	78CFD065-75DC-EE11-904D-000D3A34E	Active	BrightWork Project Content Template with Hierarchy		<u>n</u>	Projects	
	52EF2AB9-4FB1-EE11-A569-000D3A34E	Active	Content Template from Windows 20 1:37 PM		n	All Properties	
	5718365C-54B1-EE11-A569-000D3A34E	Active	Content Template from Strct No CT 3 2:10 PM		n		
	7D1D7DA3-12DD-ED11-A7C7-000D3A34	Active	BrightWork Project CT			APPLIED STEPS	
	60A8B4EE-BA95-EE11-BE37-000D3A34E	Active	Content Template from Project Settings Test 2 11:14 AM		n	Source	-25
	C2518C43-569B-EE11-BE37-000D3A34E	Active	Content Template from Windows 19 2:28 PM		n	Navigation	-#-
	1EEA5A30-EDAB-EE11-BE37-000D3A34E	Active	Windows CT with Docs		n	Removed Other Columns	*
	CE578132-478D-EE11-8179-000D3A34E	Active	Content Template from Manual Test 5:05 PM		n	× Renamed Columns	
5	47383672-F2EF-ED11-8849-000D3A34EB	Active	Product Update CT			Replaced null in multiple	*
i	6812D2DE-34D6-EE11-9078-000D3A34E	Active	RequestRegression		n	Replaced Value	*
2	6655CA65-6EB4-EE11-A569-000D3A34E	Active	Content Template from New Thing 12:54 PM		n	Added Progress	-9-
- 6						Changed Type	

- 5. Rename it to Status Name.
- 6. Click **Insert**.



7. Click **Close and Apply** and wait for the report to load.



8. Drag the **Status Name** column into the Filters on all pages area and select **Active**.

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		Filters on all pages	🚹 🔮 💝 🙏 🐢 📖
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		Select all	
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9. Close the Filters pane and publish the report.