System Administrator

Who is this Guide for?

This guide is intended primarily for administrators who will be working on BrightWork 365 installations, upgrades and the overall maintenance of the technologies encompassing the solution; these technologies include BrightWork 365, Microsoft 365, and the Microsoft Power Platform.

Prerequisites

We recommend first familiarizing yourself with the various components of the BrightWork 365 solution:

- What is BrightWork 365?
- BrightWork 365 Structure
- Technologies Overview
- Navigating BrightWork 365

Installation & User Management

Learn how to install and upgrade BrightWork 365

- Product Licenses and Installation
- Upgrade BrightWork 365

User Management & Access

- In order for users to be able to access BrightWork 365, the BrightWork User Management setup steps for the Microsoft Power Platform environment and the BrightWork 365 app will need to be completed.
- Learn about the various BrightWork Security Roles and Security Models that can be applied to your organization's users.
- After granted access, users will log in to BrightWork 365 using the same credentials used to access the organization's Microsoft 365 environment.

Additional Resources

- FAQs and Troubleshooting - Administration
- BrightWork Learn online academy
