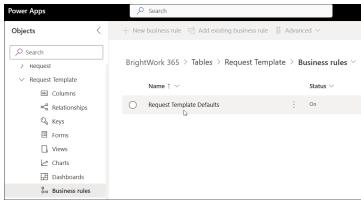
## **Configure Default Template Approval Labels**

## Note

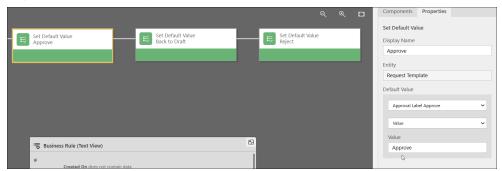
- This article is for BrightWork 365 Release February 2023 (v1.6) and newer.
- These configuration changes can be done in the BrightWork 365 managed solution.
- The BrightWork Template Editor security role is required to make these configuration changes.

## **Request Templates Default Approval Labels**

- 1. Login to the solutions page for the BrightWork 365 environment.
- 2. Click **Solutions** and enter the BrightWork 365 solution.
- 3. Expand Tables and the Request Template table, click Business rules, and open the Request Template Defaults business rule.



- 4. Deactivate the rule.
- 5. Click the Set Default Value Approve, Set Default Value Back to Draft, or the Set Default Value Reject action to change the default value of any of those actions.



- 6. Click Apply.
- 7. Save and activate the rule.
- 8. Close the rule.

## **Project Templates Default Approval Labels**

- 1. Login to the solutions page for the BrightWork 365 environment.
- 2. Click Solutions and enter the BrightWork 365 solution.

3. Expand **Tables** and the **Project Template** table, click **Business rules**, and open the **Project Template Defaults** business rule.

Power Apps	♀ Search			
Objects <	$+$ New business rule $ r_{\rm C}^{\rm a}$ Add existing business rule $$ $$ Advanced $$			
Search     Prone Call     Portfolio	BrightWork 365 > Tables > Project Ter Name↑ ~	mplate > <b>Business rules</b> > Status >		
<ul><li>&gt; Process</li><li>&gt; Program</li></ul>	O Project Template Defaults	On		
<ul> <li>&gt; Project</li> <li>&gt; Project Task</li> <li>&gt; Project Team Members</li> <li>&gt; Project Template</li> <li>Columns</li> <li>~ Relationships</li> <li>~ Keys</li> </ul>	~			
<ul> <li>☐ Forms</li> <li>☐ Views</li> <li>△ Charts</li> <li>☐ Dashboards</li> <li>&amp; Business rules</li> </ul>				

- 4. Deactivate the rule.
- 5. Click the **Set Default Value Approve** or **Set Default Value Reject** action to change the default value of any of those actions.

		ର୍ ବ୍		Components Properties
Condition New Condition	Set Default Value	Set Default Value Reject	I	Set Default Value Display Name Approve Entity Project Template Default Value V
A B B	Business Rule (Text View)		2	Value Approve

- 6. Click **Apply**.
- 7. Save and activate the rule.
- 8. Close the rule.