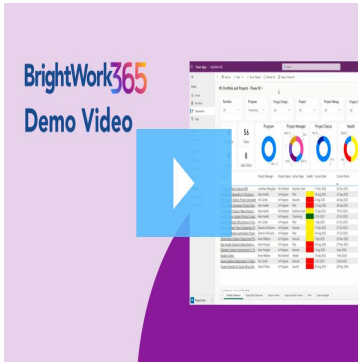


# What is BrightWork 365?

Video has been removed from this PDF. Visit the BrightWork 365 knowledge base to view.

## Short Demo Videos (on brightwork.com)



## Extended Demo Video

Your browser does not support HTML5 video.

# What is BrightWork 365?

BrightWork 365 is a flexible, complete project portfolio management solution for today's project teams. BrightWork 365 brings the best of the Microsoft 365 ecosystem together in a single collaboration hub for project teams while providing immediate visibility and insights to senior executives.

With BrightWork 365, anyone in your organization can easily plan, manage and report on projects, programs and portfolios.

**BrightWork365**

The complete project management solution for modern project teams, built on Microsoft 365

### Request Management

#### Project Request Process

Input Project Requests

365 FREE

Capture, Review, Approve New Requests

Deploy Project Sites

#### Automated Notifications

Monitor the Project Pipeline

Seamless Approval Workflows

### Project Management

#### Configurable Templates

Start Quickly with Included Best Practice Templates

Configure to Match Your Processes

Create Your Own Project Templates

#### Gantt Chart

Plan Projects Visually

Track Progress

Manage Tasks and Work

#### My Work Reports

Find, Do, Update Work

Log Risks and Issues

### Portfolio Management

#### Portfolio and Programs

Centralize Programs into a Single Tool

Focus on High Level Detail

Standardize Governance

#### Visibility

Drill Down with Data Driven Reports

Allocate Resources Effectively

Share With Stakeholders

Power Apps Power Automate Power BI Dataverse SharePoint Office Teams OneDrive

Microsoft 365 + Power Platform

## Use BrightWork 365 Across Varying Levels of Management

Choose from the five starter templates and configure them as your projects change or mature. BrightWork 365 templates bring the best of the Microsoft 365 ecosystem together, so you get full control over your project portfolio.

## BrightWork365 | Template Spectrum

TO MANAGE	LEVEL OF MANAGEMENT		
	LIGHT	STANDARD	STRUCTURED
New Project Requests	No Approval	2-Stage Approval	Multi-Stage Approval
Work	My Work	My Work + Actions	My Work + Actions + Resource Utilization Reports
Projects	Project Light	Project Standard	Project Structured
		Product Update	New Product Introduction
Programs and Portfolios	Program and Portfolio Management	Program and Portfolio Management + Risks & Issues	Program and Portfolio Management + Risks & Issues + Costs & Budget
Collaboration	Microsoft Teams for Communication		
	SharePoint Online for Document Management		
Automation and Integration	SIMPLE	Power Automate for Workflows	COMPLEX
	SIMPLE	Power BI for Reporting	COMPLEX
	SIMPLE	Power Apps for Custom Forms	COMPLEX