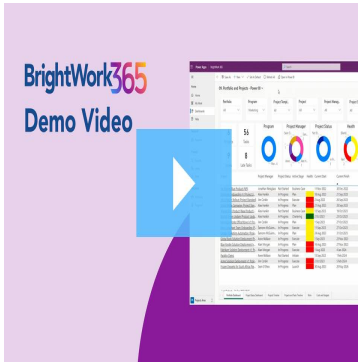


# What is BrightWork 365?

Video has been removed from this PDF. Visit the BrightWork 365 knowledge base to view.

## Short Demo Videos (on brightwork.com)



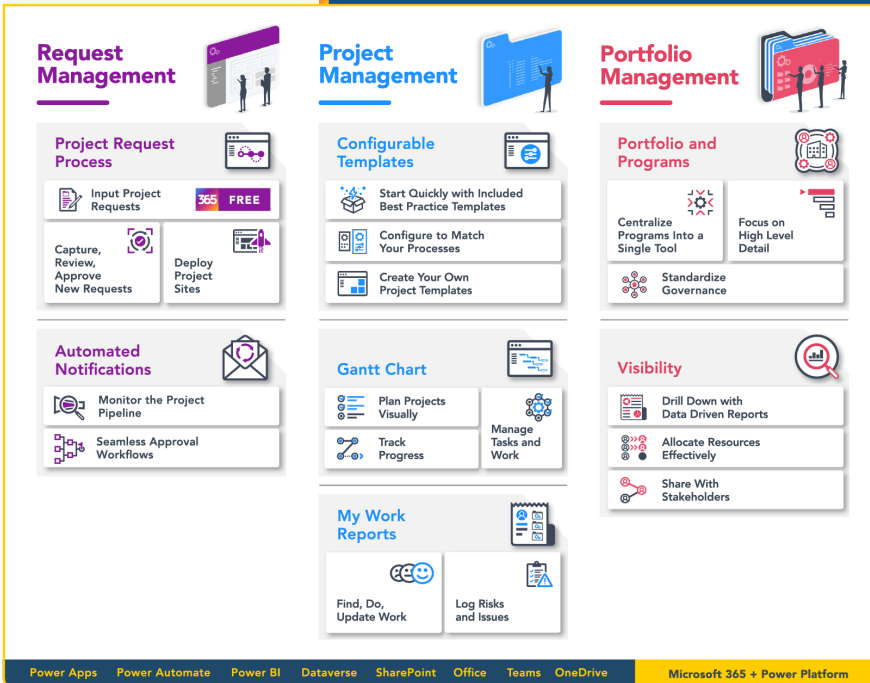
## Extended Demo Video

Your browser does not support HTML5 video.

# What is BrightWork 365?

BrightWork 365 is a flexible, complete project portfolio management solution for today's project teams. BrightWork 365 brings the best of the Microsoft 365 ecosystem together in a single collaboration hub for project teams while providing immediate visibility and insights to senior executives.

With BrightWork 365, anyone in your organization can easily plan, manage and report on projects, programs and portfolios.



The image displays a grid of features for BrightWork365, organized into three main columns: Request Management, Project Management, and Portfolio Management. Each column contains several sub-sections with icons and brief descriptions of capabilities.

- Request Management**
  - Project Request Process**
    - Input Project Requests (365 FREE)
    - Capture, Review, Approve New Requests
    - Deploy Project Sites
  - Automated Notifications**
    - Monitor the Project Pipeline
    - Seamless Approval Workflows
- Project Management**
  - Configurable Templates**
    - Start Quickly with Included Best Practice Templates
    - Configure to Match Your Processes
    - Create Your Own Project Templates
  - Gantt Chart**
    - Plan Projects Visually
    - Track Progress
    - Manage Tasks and Work
  - My Work Reports**
    - Find, Do, Update Work
    - Log Risks and Issues
- Portfolio Management**
  - Portfolio and Programs**
    - Centralize Programs Into a Single Tool
    - Focus on High Level Detail
    - Standardize Governance
  - Visibility**
    - Drill Down with Data Driven Reports
    - Allocate Resources Effectively
    - Share With Stakeholders

At the bottom, a yellow bar lists the underlying technologies: Power Apps, Power Automate, Power BI, Dataverse, SharePoint, Office, Teams, OneDrive, and Microsoft 365 + Power Platform.

## Use BrightWork 365 Across Varying Levels of Management

Choose from a number of [starter project templates](#) and configure them as your projects change or mature. BrightWork 365 templates bring the best of the Microsoft 365 ecosystem together, so you get full control over your project portfolio.

# BrightWork365 | Template Spectrum

TEMPLATES	LEVEL OF MANAGEMENT		
	1	2	3
New Project Requests	No Approval	2-Stage Approval	Multi-Stage Approval
Work	My Work	My Work	My Work
		Actions	Actions
			Resource Utilization Reports
Projects	Project Light	Project Standard	Project Structured
		Product Update	New Product Introduction
Programs And Portfolios	Dashboards and KPIs	Dashboards and KPIs	Dashboards and KPIs
		Risks and Issues	Risks and Issues
			Costs and Budget
Collaboration	Microsoft Teams for Communication		
	SharePoint Online for Document Management		
Automation And Integration	Power Automate for Workflows		
	Power BI for Reporting		
	Power Apps for Custom Forms		